

**Job Title:** Animal Care Staff/Wildlife Rehabilitator

**Organization:** Wildlife In Need Center

**Reports To:** Director of Animal Care

**Type:** Full-time

**Summary:** This is a full-time salaried Animal Care Staff/Wildlife Rehabilitation position whose responsibility is to ensure that all animals in the care of The Wildlife In Need Center receive adequate and appropriate care by implementing protocols, procedures, medical evaluations, and treatments as set by the Director of Animal Care and Veterinarian.

**Essential Duties and Responsibilities** include the following, but not limited to:

- Performs examinations, basic diagnostic procedures, and treatment plans for incoming patients
- Works with all species admitted to our organization
- Administers medical treatments according to WINC policies
- Maintains and updates animal patient care records
- Fulfills daily care plans of wildlife patients including but not limited to nutritional, caging, rehabilitative, and medical needs
- Ensures that cages and facilities are cleaned and maintained daily, feeding schedules are adhered to, and other animal care needs are met
- Supervises and trains animal care volunteers and interns; delegates and ensures satisfactory completion of tasks
- Ensures that protocols to minimize risk of contraction of zoonotic diseases are adhered to
- Oversees our release program and organizes timely releases for approved patients
- Works with the public on wildlife calls and new patient admissions to our facility
- Assists in the care of our educational animal ambassadors, participates in education and fundraising events supporting our organization

**Supervisory Responsibilities:**

Responsible for closely supervising 5 to 12 volunteers and interns at a time per shift. Task delegation and time efficiency are two very critical responsibilities that are necessary for success at this position.

**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**Required Experience:**

1 year or more of experience working at a wildlife rehabilitation center as an employee, volunteer, or intern (internship term may be less than 1 year).

**Job Requirements:**

- Must be able to work cooperatively and manage 5 to 12 volunteers and interns per shift
- Must be able to provide a friendly, tolerant environment for staff, volunteers and interns
- Physical demands: must be able to lift a minimum of 30 pounds. Work is done which requires lifting, bending, pushing, and other moderately strenuous activities. Must be able to work long hours on your feet.

- Familiarity with basic lab work, physical exams, administering subcutaneous fluids, providing necessary treatments, dosing and administering medications, and stabilizing animals through emergency and critical care.
- Must be able to act decisively regarding constantly changing animal cases and situations for which there may be no existing protocols.
- Must be able to work quickly, efficiently, and calmly under stressful conditions.
- Must be able to handle multiple responsibilities.
- Must possess good verbal and written communication skills.
- Basic species identification and ecology of native Wisconsin wildlife

**Language Skills:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedures manuals. Ability to write routine reports and correspondence. Ability to speak effectively before volunteers and employees of the organization or public events.

**Mathematical Skills:**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate ratio and percentages.

**Required Certificates, Licenses, Registrations**

- Valid Driver's License
- Pre-exposure Rabies Vaccine
- Euthanasia Certification
- After hire, work towards state licensing for wildlife rehabilitation (if not already acquired)

**Physical Demands:**

While performing the duties of this Job, the employee is regularly required to use hands to handle or feel; reach with hands and arms; talk or hear and taste or smell. The employee is frequently required to stand; walk and sit. The employee must occasionally lift and/or move up to 30 pounds.

**Work Environment:**

While performing the duties of this job, the employee is routinely exposed to toxic or caustic chemicals; routine exposure to zoonotic diseases, aggressive and wild animals; routinely exposed to mechanical moving parts; and outside weather conditions.

This position will work week days, week nights and weekends.

Holidays are rotated among animal care staff.

**Salary:**

This full-time salaried position will be offered \$20,000-\$24,000 a year based on experience.

**To Apply:**

Send a cover letter, resume and two professional references to Mandy Feavel, Director of Animal Care at [mfeavel@helpingwildlife.org](mailto:mfeavel@helpingwildlife.org)

For more information about the organization visit:

[www.helpingwildlife.org](http://www.helpingwildlife.org)